### COURSE OUTPUT

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<th>COURSE:</th>
<th>PREFIX:</th>
<th>NO:</th>
<th>EFFECTIVE DATE</th>
<th>NEXT REVIEW DATE</th>
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<tr>
<td>RDG</td>
<td>100</td>
<td></td>
<td>SPRING 2016</td>
<td>SPRING 2017</td>
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<td>Revised 5/16/16</td>
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<th>TITLE:</th>
<th>CREDITS</th>
<th>CONTACTS</th>
<th>CLASS - LAB - TOTAL</th>
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<tbody>
<tr>
<td>CRITICAL READING</td>
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### PREREQUISITES:
COMPASS: 66-80 OR RDG 032 with grade of “C” or better.

### DESCRIPTION:
This course covers the application of basic reading skills to improve critical comprehension and higher order thinking skills. Non-Degree Credit.

### TEXTBOOK(S) OR ALTERNATIVE:


### MATERIALS (specifying those to be purchased by student):
Loose-leaf notebook, loose-leaf paper, pens, pencils

### COLLATERAL READING:
Will be assigned.

### CLASS MANAGEMENT ACTIVITIES (Attendance, tardies, testing, etc.):

#### Academic Dishonesty:
All students are reminded of the College Policy regarding **Academic Dishonesty** as outlined in the Student Code Handbook. Should a student break College Policy and submit an essay, complete a test that is not entirely his/her work, or not follow assignment guidelines, said student will receive a grade of 0/F on that assignment. Also, failure to properly document a research-bases paper based on guidelines discussed in class will result in a 0/F.

#### Attendance:
Students are expected to attend class and be punctual. Absences are a serious deterrent to the learning process. This course is extremely learning intensive and requires much responsibility. An absence in **NO WAY** lessens that responsibility. Students are to meet **ALL** course requirements in order to pass. Please take note of the following explanations:

1. Students must attend a minimum of 80% (eighty percent) of scheduled class meetings. There are **NO** excused absences unless decided upon by the administration (usually only weather or school related). If a student is not physically in the classroom, the student is considered absent. If a student misses more than 20% (twenty percent) of scheduled class meetings, the student will be dropped from the course and will receive a grade of “F”.
2. If a student is five (5) minutes late for class, the student will be recorded as being tardy. Three tardies constitute one an absence. If a student arrives to class thirty (30) minutes late, the student will be counted absent. For each tardy and absence, the student must discuss the situation with the instructor at the end of the class session.

3. If a student must leave class early, the instructor must be notified prior to class. If the instructor is notified before class starts, then the student will be able to receive all assignments that will be given during class. If a student leaves class before dismissal and without notifying the instructor before class started, the student will be marked absent.

4. When a student has accumulated three (3) absences (or six tardies), the instructor will notify the administration in writing. A member of the Student Services staff will contact the student. This is necessary to make the administration aware of the absences and to remind the student that attendance is imperative to the completion of the course.

5. Make-up work is the student’s responsibility. When a student is absent from a class, he or she must contact the instructor to obtain information regarding classroom assignments.

6. All students are required to have their valid NETC photo ID with them at all times. If a student arrives to class without ID visibly displayed, the student will be asked to show the ID. If the student does not have the ID on his/her person, the student will be asked to leave the class and will not be allowed to return until he/she can show the valid NETC photo ID. This Policy has been instituted to provide protection for all students and faculty on the campus. Please be mindful of this and always have the ID available.

7. Cell phones, beepers, pagers, etc. should be turned off upon entering class and must remain unseen during class. There will be no texting in class.

Withdrawal Policy:
Students who wish to withdraw must initiate their own withdrawal. Withdrawals with a grade of “W” will be awarded through midterm regardless of the student’s academic performance; however, a grade of “WF” (withdraw failing) will be awarded if the student withdraws after midterm with a failing average. No withdrawals are permitted 2 weeks before the semester’s end.

Any student who simply stops attending class and does not withdraw will receive an “F” for the course.

Classroom Etiquette:
An integral part of an education is developing a sense of integrity and responsibility, not only toward ourselves, but also toward others. In the classroom, as on the job or in your home, exhibiting appropriate behavior reflects on your maturity. Arriving late to class, being unprepared, inappropriate talking while class is in session, etc., negatively reflects on you and your fellow
students. Please be considerate. Also, while you are in the classroom, there will be no food or drinks allowed. If the instructor sees you with food or drink you will be asked to dispose of said items.

**DISABILITIES STATEMENT:**

Students with disabilities are encouraged to contact the Dean of Student Services to discuss needs or concerns as they pursue an academic program and participate in campus life. The Dean of Student Services will provide guidance regarding official documentation of disabilities and/or accommodation of needs. (See College Catalog).

**RESOURCES (A-V, persons, tools/equipment):** Library, Success Center

**COURSE TOPICAL OUTLINE** (List topics and sub-topics of course) and Calendar or approximate length of time devoted to topic.

**TENTATIVE SCHEDULE**

The following schedule is tentative and allows the students to be aware of what will be expected of them each week in this class. It is the student’s responsibility to be prepared for each session.

**Week 1:**
- Introduction to the Course
- Go over the Syllabus, course policies, discussion of course assignments
- Discussion of Reading Assignments
- Begin **Chapter One** – “Acquiring the Keys to Academic Success”

**Week 2:**
- Begin **Chapter Two** – “Vocabulary Building for College”

**Week 3:**
- **Review Chapters One and Two**
- Begin **Chapter Three** – “Reviewing Paragraph Essentials”

**Week 4:**
- Review Chapter Three
- **TEST #1**

**Week 5:**
- Begin **Chapter Four** – “Identifying and Learning from Organizational Patterns”

**Week 6:**
- Begin **Chapter Five** – “Understanding, Outlining, and Summarizing Longer Readings”

**Week 7:**
- **Review Chapter Four and Five**
- Longer Reading 1

**Week 8:**
- Longer Reading Assignment
- **TEST #2**
Week 9: Begin **Chapter Six** - “The Role of Inferences in Comprehension and Critical Reading”
*Longer Reading 2*

Week 10: **Longer Reading Assignment**
Begin **Chapter Seven** - “Synthesizing Sources”

Week 11: Begin **Chapter Eight** - “Understanding the Difference between Fact and Opinion”

Week 12: **Review Chapters Six**,** Seven** and **Eight**
*Longer Readings 3*

Week 13: **Longer Reading Assignment**
**TEST #3**
Begin **Chapter Nine** - “Analyzing Arguments”

Week 14: **Chapter Review**
*Longer Readings 4*
**Longer Reading Assignment**
Begin **Chapter Ten** - “Evaluating Arguments”

Week 15: **Chapter Review**
Discuss Readings 1 and 2 in “Putting It All Together”
Discuss Readings 3 and 4 in “Putting It All Together”
**Review Chapters for Final Exam**

**EXAM DAY:** **FINAL EXAM** (Note: Comprehensive exam)

**LEARNING OUTCOMES/OBJECTIVES OF COURSE:**
- Students will be able to identify the elements of different types of printed materials.
- Students will be able to distinguish between fact and opinion.
- Students will be able to evaluate the accuracy and authority of information.
- Students will be able to determine word meaning from the context of the word(s).
- Students will be able to apply the transfer of reading skills to the written composition.
- Students will demonstrate the expansion of vocabulary by defining and applying terms in a range of contexts.

**INSTRUCTIONAL METHODS TO COMPLETE OBJECTIVES:** Lectures, Tests, Assignments, Readings and Final Exam

**EVALUATIVE METHODS TO APPRAISE OBJECTIVES:**
**Tests** - tests throughout the semester; these tests will vary in their format and will be based on the material covered in each chapter.

**Assignments** - each week the student will be given assignments that must be completed before the next class
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COURSE EVALUATION:
Tests.......................................................... 20%
Assignments....................................................... 30%
Final Exam......................................................... 30%

COURSE REQUIREMENTS:
1. Compose projects in accordance with instructor’s guidelines. All out-of-class essays must word processed, have 1-inch margins on all sides, be double-spaced, and written in an easily readable font such as Times New Roman, using 12 point type only.
2. Follow all guidelines and models presented in textbooks and handouts when preparing written assignments. Failure to follow assignment guidelines will result in a lower grade.
3. Be prepared for class by reading all assignments as directed.
4. Complete all written work as instructed and use pencil or black or blue ink ONLY!
5. Participate in class discussions.
6. All original, graded work will be kept by the instructor and will be available for review by the student upon request.

GRADING SYSTEM: The following grade will be assigned:
100 - 90 = A
89 - 80 = B
79 - 70 = C
69 - 60 = D
Below 60 = F

The student must make a “C” or higher to pass the class.