COURSE: FUNDAMENTALS OF NURSING
PREFIX: PNR
NO: 110
EFFECTIVE DATE: JANUARY 2015
NEXT REVIEW DATE: JANUARY 2016

TITLE: FUNDAMENTALS OF NURSING
CREDITS: 5
CONTACTS: CLASS - 4, LAB - 3, TOTAL - 5

COREQUISITES: AHS 107, BIO 112, MAT 155
PREREQUISITES: None

DESCRIPTION: This course provides an introduction to basic principles and beginning skills necessary to the nursing process. Concepts are integrated relating to physiological and psychosocial needs of the individual. Legal and ethical roles of the practical nurse are emphasized. Must be admitted to the Practical Nursing Program.


Recommended Textbooks:
- Nursing and Medical Dictionary and Encyclopedia - published within the last five years
- Nursing Drug Handbook - published within the last two years
- Handbook of Lab and Diagnostic Tests - published within the last five years
- Laws Governing Nursing in South Carolina: State Board of Nursing for SC
  Website: www.llr.state.sc.us

MATERIALS (specifying those to be purchased by student):
1. Nurse Pack
2. Equipment: Black pen, scissors, penlight, small notebook, stethoscope, and watch with a second hand*
3. Nursing Uniform*

Instructor will inform the student of other equipment and materials needed prior to clinical.

COLLATERAL READING: Assigned reading

CLASS MANAGEMENT ACTIVITIES (Attendance, tardies, testing, etc.):
Academic Dishonesty: NETC honors the South Carolina Technical College System (SCTCS) Student Code with regard to Academic Dishonesty. Students should read the NETC College Catalog and Practical Nursing Program Handbook. A copy of the Student Code is available at www.netc.edu.

Statement on Written Assignments: The instructor reserves the right to refuse any paper, which is messy or unreadable, or appears to be copied. Incorrect grammar and spelling errors will be noted. Papers
will be graded on the basis of content, organization, grammar, and neatness.

**Attendance and Tardy Policy: Classroom:** Students are expected to attend all class meetings. There are no excused absences. No more absences are allowed than the number of hours the course meets per week; however, extenuating circumstances may be considered. It is the student’s responsibility to obtain any information missed. Students are expected to attend a minimum of ninety (90) percent of the scheduled class hours. If a student exceeds the ten (10) percent absence rule, he/she may be dropped from the class with a “F” for excessive absences.

**Classroom Tardy:** Tardy is defined as arriving to the classroom after the assigned start time. Three tardies are equivalent to one absence in the classroom setting.

**Testing/Final Exams:** There will be no retests. Makeup tests will be allowed only for valid excuses for missing the examination and prior contact is made, when possible, with the designated instructor. A grade of “F” may be recorded for any test missed. If a problem should arise, a test may be taken early at a time established by the instructor. To be eligible to make up a test, the student must contact the instructor, when possible, prior to the class time of the day the test is scheduled. The student may leave a phone message or e-mail explaining their situation and the timestamp on message must meet the deadline stated above. The instructor will return the call or respond to the e-mail indicating if the excuse is acceptable and the day and time the test can be taken. If the student is allowed to make up the test, they are expected to make up the missed test on their first day back to school (clinical or lecture) NO EXCEPTIONS. Failure to do so will result in a grade of zero (0) for that test. The test will be left in the Success Center or designated area by the instructor. The student will need to present their student ID badge in order to take the test. The instructor reserves the right to administer a full discussion test or a test other than the original test.

**Electronic Devices:** All electronic devices (cell phones, pagers, etc.) must be turned off during class time. These devices are not part of the instructional environment and may be confiscated by the instructor if utilized during these times. If a student is a member of emergency preparedness, there must be authorization from the Dean of Student Services to keep the device on during these times.

**Identification Badges:** The College requires that students wear their Northeastern Technical College identification badge at all times while on campus and within the clinical setting area. Failure to wear ID badge may result in the student not being allowed to enter into the classroom or clinical setting.

**Classroom Etiquette:** An integral part of an education is developing a sense of integrity, responsibility, and professionalism, not only toward instructors, but also toward other students. In the classroom,
as on the job, exhibiting appropriate behavior reflects on your maturity. Arriving late to class, being unprepared, inappropriate talking while class is in session, etc. negatively affects fellow students. Please be considerate.

**Disabilities Statement**: Students with disabilities must contact the Dean of Student Services to discuss needs or concerns as they pursue an academic program and participate in campus life. The Dean of Student Services will provide guidance regarding official documentation of disabilities and/or accommodation of needs. (See College Catalog)

**RESOURCES (A-V, persons, tools/equipment):**
Audio-visuals and computer simulations
Role playing
Classroom demonstrations
Educational resources

**COURSE TOPICAL OUTLINE** (List topics and sub-topics of course) and Calendar or approximate length of time devoted to topic.

**PLANNED SCHEDULED CONTENT**

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<thead>
<tr>
<th>WEEK</th>
<th>TOPICS</th>
<th>CHAPTERS</th>
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<tbody>
<tr>
<td>1</td>
<td>The Evolution of nursing</td>
<td>Chapter 1</td>
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<td></td>
<td>Legal and Ethical Aspects of Nursing</td>
<td>Chapter 2</td>
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<td>2</td>
<td>Documentation</td>
<td>Chapter 3</td>
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<td></td>
<td><strong>Test- Chapters 1-3</strong></td>
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<td>Communication</td>
<td>Chapter 4</td>
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<td></td>
<td>Nursing Process and Critical Thinking</td>
<td>Chapter 5</td>
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<td>3</td>
<td><strong>Test- Chapters 4 and 5</strong></td>
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<td>Asepsis and Infection Control</td>
<td>Chapter 7</td>
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<td>Body Mechanics and Pt. Mobility</td>
<td>Chapter 8</td>
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<td>4</td>
<td><strong>Test- Chapters 7-8</strong></td>
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<td></td>
<td>Hygiene and Care of Pt’s environment</td>
<td>Chapter 9</td>
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<td>Safety</td>
<td>Chapter 10</td>
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<td><strong>Test Chapters 9 &amp; 10</strong></td>
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<td></td>
<td>Vital Signs</td>
<td>Chapter 11</td>
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<td>Physical Assessment</td>
<td>Chapter 12</td>
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The above outline is a planned tentative outline; the instructor reserves the right to add or delete as needed and in the best interest of the student. Test schedule for above outline is listed on grade sheet for this subject.

**LEARNING OUTCOMES:**

**Caring**

1. Identify patient confidentiality according to HIPAA.
2. Identify physiological sociological, psychological, spiritual, culture and environmental needs across the lifespan.
3. Explain the value of caring interventions and behaviors in nursing practice.
4. Demonstrate beginning knowledge and skills in utilizing the nursing process in simulated and actual clinical situations to meet patient needs.
5. Identify the need for standards of precaution when demonstrating laboratory or clinical skills.
6. Relate safety and environmental factors that promote and protect health.
7. Relate the application of the nursing process to promote adaptation of clients in selected and actual clinical situations to meet patient needs.

**Communication**

1. Explain the significance of basic oral, written, technical and informatics communication in the delivery of healthcare.
2. Explain difficult communication situations encountered by the nurse and begin to effectively provide adaptation strategies to them.
3. Demonstrate beginning professional communication skills with members of healthcare team and clients in limited clinical situations.
Critical Thinking
1. Identify appropriate medical terminology and approved abbreviations and symbols.
2. Apply mathematical/computational skills to medication administration.
3. Demonstrate selected beginning nursing skills.

Teaching and Learning
1. Identify the principles of teaching/learning in promoting the understanding of health and safety for the patient and their families.
2. Explain the concept of critical thinking and application to the nursing process.

Professionalism
1. Demonstrate the initial patient care within the legal, ethical, and regulatory framework of nursing practice.
2. Differentiate between types of nursing education preparation.
3. Identify professional behaviors that characterize nursing practice.

INSTRUCTIONAL METHODS TO COMPLETE LEARNING OUTCOMES:
1. Lecture/Discussion
2. Demonstrations and return demonstrations of skills
3. Care of selected patients
4. Audiovisuals and computer simulations
5. Handouts
6. Written assignments
7. Tests
8. Role playing
9. Assigned reading

Lecture will be held each week covering subjects from the topical outline. Students will attend lecture and lab for skills demonstration and practice. Students will be evaluated on these skills during check-off time.

EVALUATIVE METHODS TO APPRAISE LEARNING OUTCOMES:
Course grades will be derived from theory and practice (lab). A grade below 78 in theory or an unsatisfactory in skills constitutes failure of the course regardless of either scoring individually.

A. PROGRAM CRITERIA
1. Providing current CPR certification and malpractice insurance coverage.
2. Maintaining current immunization record and/or testing as mandated by the Nursing Department Policy and clinical agencies.

B. CLASSROOM CRITERIA
1. Completing all assigned tests with a final average of 78 or above.
2. Completing all written assignments.
C. NURSING LAB CRITERIA
1. Satisfactory demonstration of each skill or procedure to instructors according to established guidelines.
2. Completing all written assignments.
3. Completing all assigned tests with a final average of 78 or above.

ASSESSMENT TOOLS:
Lecture 80%
Final Exam 20%

GRADING SCALE:
93 - 100 = A
86 - 92 = B
78 - 85 = C
71 - 77 = D
70 AND BELOW = F

PNR 110 has both a nursing lab and classroom component. In order to successfully complete the course, the student must pass both theory and the nursing skills lab concurrently. Progression in the nursing program is contingent on passing both theory and skills lab.

RULES FOR THE USE OF THE SKILLS LAB AND DEMONSTRATION OF SKILLS

STUDENTS: The faculty reserves the right to determine that a student has earned a skills pass/failure of demonstrations.

1. Each student will be responsible for leaving the lab area clean and for setting up equipment and putting away equipment/supplies that are used for practice or demonstrations.

2. There is no food, drinks or chewing gum in the lab area.

3. Professional conduct and attitude is expected at all times in the lab area and classroom.

4. Respect will be extended to instructors and fellow classmates. This includes their property and privacy during demonstrations.

5. Each student will be expected to demonstrate a group of skills each week. It is recommended to make up missed or unsatisfactory demonstrations as soon as possible. Assigned skills must be completed on the assigned day prior to beginning PNR 123.

6. Students will sign up for appointment times for demonstrating skills and will be responsible for meeting the appointment each week.

7. Each student will be expected to be proficient at the skill. Failure to perform the procedure/skill as outlined results in
unsatisfactory performance. Any and all unsatisfactory skills performance must be demonstrated again at a later date.

8. The student will have two attempts to correct an unsatisfactory procedure. The student must wait at least one day, but no longer than a week, to give the second demonstration. Failure to successfully demonstrate one procedure in two attempts results in failure of the skills grade and therefore failure of the course.

9. The student is responsible for maintaining her/his checklist book, handouts and other materials.

10. Certain skills require satisfactory demonstration for both instructors.